



Vermont Futures Project Executive Director

The Vermont Futures Project is a data-driven initiative to secure Vermont's economic future through leadership, research and education. The Project has developed an economic dashboard and has published growth targets to achieve the vision of a robust economic future. The next phase of work is to create a framework of recommendations that ensure Vermont reaches these goals. We are seeking an Executive Director to execute this work and report directly to the Board of Directors. The Executive Director will be responsible for the smooth and efficient operation of the Project, developing the plan and updating the data. The Selection Committee has identified these qualities as priorities for the successful candidate:

Leadership. Provide leadership for the organization, effectively communicating the mission and the value of this work. Manage the Board of Directors meetings and records and leveraging those relationships for the good of the Project.

Program Development. Develop recommendations for all six pillars of the economic dashboard to create a framework of recommendations to meet the growth targets for 2040. This will include annually updating the economic dashboard and tracking the progress toward the vision.

Fiscal Management & Fundraising. Develop and manage the organization's budget, meeting all revenue and expenditures goals. This includes meeting fundraising goals by developing a fundraising strategy and executing it, engaging donors and building lasting partnerships. The Executive Director will apply for grants and may work with contractors to achieve these goals.

Partnerships. Develop and enhance relationships with appropriate partner organizations, business and community leaders to advance the Futures Project mission and goals. Ensure the Futures Project is represented at appropriate business and community meetings and events that are focused on the mission.

Communications. Develop a communications strategy and serve as the spokesperson and raising awareness among the public, press, prospective donors and other partners. The Executive Director will respond to all press inquiries, prepare and disseminate all press materials and manage all social media and website content.

Qualifications. The Executive Director will have a four-year college degree and five years of relevant experience in similar organizations and will possess a unique combination of personal and professional qualifications including:

- Familiarity with the non-profit and/or for-profit arena with an understanding of the dynamics of running an organization based on fundraising;
- A passion for economic growth and the data that drives it;
- A desire to make a long-term commitment to the mission;
- Strong business acumen and a strategic thinker with the ability to quickly identify critical issues and develop plans and programs to accomplish objectives;
- Understanding of the local and regional community, economic and business landscape;
- Excellent public speaking skills and experience with the media;
- A personal style which engenders confidence and support in the Futures Project; and
- Ability to work with diverse constituencies building consensus and forming coalitions among differing viewpoints.

Travel & Benefits

There is some travel within Vermont. This is a full-time position and based out of the Futures Project office in Berlin, VT. Benefits include generous health/dental/vision insurance plans, paid time off, and retirement plan.

Apply with resume and cover letter to futures@vtfuturesproject.org